

## Guidelines Financial Hardship Payment Scheme

All international students are required to pay their tuition fees by the due date on their invoice. Applying for Financial Hardship Payment Scheme (payment plan) may be an option for you if you are a continuing international on-shore student on a student visa, who is temporarily experiencing difficulty in paying your tuition fees due to extenuating circumstances. They could include, but are not limited to the following:

- bereavement of an immediate family member who contributes towards your fees and/or living expenses;
- serious illness or injury of an immediate family member who contributes towards your fees and/or living expenses; or
- a major political upheaval or natural disaster in your home country where this has clearly impacted on your ability to pay their fees

To be considered for this option, you must meet **all** of the following criteria:

- Have paid all previous tuition fees
- Be in genuine short-term financial hardship caused by circumstances beyond your control
- Have completed at least one semester of study and NOT be a commencing student
- Lodge the application at least two (2) weeks before the tuition fee due date.
- Willing to provide a copy of your bank statement for the last 90 days.
- Demonstrate extenuating and unexpected circumstances that have impacted your ability to pay your tuition fees by the due date

Financial hardship is considered to be where a student will have difficulty meeting the due date for the current term but will have the capacity to pay their fees by the end of the term. Consecutive application may not be considered.

### Terms and Conditions

- Applications are considered on a case-by-case basis and submitting an application **does not guarantee approval.**
- Default of any of the payments agreed to in the scheme will be considered a breach, tuition fees will become immediately payable to avoid the cancellation of your enrolment.
- A late payment fee will be charged if payment is not received by the agreed due date or if fees become immediately payable.

<b>Document Name:</b> Guidelines Financial Hardship Payment Scheme	<b>RTO :</b> 51973	<b>CRICOS Code :</b> 03047E
<b>Location:</b> NovaCore CMS\DMS\Corporate Services Drive\Finance\Policies\		
<b>Version:</b> 1.2 © Stanley College	<b>Approved on:</b> 03-07-2024	<b>Review Date:</b> 03-07-2025
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